



CT State Library

Office of the State Librarian

To: Connecticut Municipal Fiscal Officers

From: Deborah Schander
State Librarian

Date: January 11, 2023

Re: BorrowIT Grants to Connecticut Public Libraries

In the early months of each fiscal year, the Connecticut State Library sends BorrowIT payments to all eligible Connecticut public libraries. In towns and cities with municipal libraries, those payments normally are made by electronic funds transfer to the municipality. Please note the following state law:

CGS § 11-31b. BorrowIT program (formerly known as Connecticard); state aid for services rendered to nonresidents. ...[T]he grant may be used for general library purposes and no portion of the grant money shall revert to the general fund of the town or towns normally served by such library.

We are reminding municipalities that these grant monies must be transferred to the library for the library's use only. Eventually, the library will be required to explain how these funds were spent in an annual report to the State Library.

Thank you for making sure the legal requirements cited above are met. If you have questions regarding the requirements, contact Maria Bernier, State Library Data Coordinator, at (860) 704-2204 or maria.bernier@ct.gov.