Present: Lisa Burt, Rob McCoole, Brynden Mutch, Matthew Puhlick, Eileen Robinson (via phone), Frank Skornia, Kendall Wiggin.

Absent: Pamela Graham, Dawn La Valle, Jenna Stebbins, Janice Wilson

Others: Stephen Cauffman, Eric Hansen, Gail Hurley

1. Call to Order

Frank Skornia (Vice-Chair) called the meeting to order at 1:07.

2. Introductions

3. Approval of Minutes

Matthew Puhlick MOVED (2nd Eileen Robinson) to approve the minutes of December 12, 2018. APPROVED.

4. Approval of Agenda

Eileen Robinson MOVED (2nd Brynden Mutch) to approve the agenda as amended. APPROVED.

5. Public Comment

There was none.

6. State Library Report

Ken Wiggin reported that he just attended the Grow with Google program at the New Haven Free Public Library which brings digital skills to the public including a special session for entrepreneurs. The Governor was in attendance. Connecticut is the second state rolling this out, with the intent for it to hit all 50 states. The Governor will be coming out with a budget next week so we will see what happens. We have asked for restored funding to projects and materials. On the Federal side, we received re-authorized funding before the shutdown.

7. Old Business

Update on findIT / requestIT - Steve Cauffman reported that we will be working with Equinox to begin implementing connectors with Evergreen first and then Innovative Interfaces. Depending how these go, there is a possibility of working on a third connector.

Update on eGO - Eric Hansen reported that they recently worked out integrating Baker & Taylor audio into the circulation manager. On February 5 public library testing with three Bibliomation libraries went live and all three have access to the Bibliomation Overdrive collection, CSL DPLA Exchange collection and Open Bookshelf collection as well as NYPLs collection of classics and the library's individual collections. CSL's RBdigital collection was there, but now it is not due to a changed API by Recorded Books. This is being worked on.

8. New Business

Approval of requestIT Participation Fee - Steve Cauffman addressed the background information for increasing the requestIT CT participation fee from $325 to $350. The participation fees help with funding enhancements, connector development and maintenance. MOVED (2nd Rob McCoole) That the
Connecticut Digital Library Advisory Board approves charging libraries $350 for participation in requestIT CT in FY2020. APPROVED.

**Collection Development Policy** - Eric Hansen presented the eGO Collection Development Policy which is reviewed each calendar year by the eResource Advisory Task Force and brought to the CDLAB for approval. Brynden Mutch MOVED (2nd Frank Skornia) to approve the updated collection development policy for eGO. APPROVED.

**Request for reconsideration form** - Eric Hansen presented the eGO Request for Reconsideration Form for patrons to use if they find concern with a title. The submitted form would be reviewed by the eResources Task Force to determine whether it follows the collection development guidelines. Matthew Puhlick MOVED (2nd Brynden Mutch) to approve the updated eGO Request for Reconsideration Form. APPROVED.

**Nominations** - Gail Hurley reported that there is a vacancy in the Public Librarian category due to Chris Hemingway not seeking a 2nd term. A Nominations committee of Pamela Graham, Janice Wilson and Gail Hurley reviewed applications received and recommended the appointment of Amy Schumann. Nominations MOVED (2nd Rob McCoole) That the Connecticut Digital Library Advisory Board approves the appointment of Amy Schumann of Cyrenius H. Booth Library in Newtown, CT in the category of Public Librarian, for the term January 1, 2019 to December 31, 2020. APPROVED.

9. Reports

**Commission on Educational Technology** - Ken Wiggin reported that the Commission will meet in March. They will continue to talk about the Student Data Privacy Act.

**eResources Advisory Task Force** - Eric Hansen reported that the task force reviewed the eGo Collection Development and Request for Reconsideration policies. Dawn La Valle and Eric met with a state contract specialist to review the RFP. It is getting closer to a release date. Current contracts are ending in July. EBSCO offered through June unlimited use of additional downloadable eBook collections.

**ACLPD Committee on Resource Sharing** - No report.

10. Adjourn

Brynden Mutch MOVED (2nd Lisa Burt) to adjourn the meeting. The meeting was adjourned at 1:40.

The next meeting will be April 10, 2018.

Respectfully submitted,

Gail Hurley, Connecticut State Library