This contract made between the State of Connecticut, Connecticut State Library (hereinafter “State Library” or Grantor) and the [ENTER] of [ENTER] (hereinafter “Contractor” or “Grantee”) pursuant to C.G.S. §§ 11-23c.

WHEREAS, the State Library is authorized to administer a competitive grant program to provide grants to libraries to provide public universal access to the Internet, and

WHEREAS, state bond funds have been allocated to the State Library to provide grants-in-aide to public libraries to provide high speed connections between public libraries and the Connecticut Education Network for Internet access; and

NOW THEREFORE, in consideration of the aforesaid and the mutual promises hereinafter contained, the parties do hereby agree as follows:

1. The State Library hereby authorizes a Grant for an amount not to exceed $[ENTER] (hereinafter “Grant Funds”), for the following (hereinafter referred to as the “Project”) as approved in the Contractor's Fiber to the Library Grant Application on [ENTER], on file at the State Library, Division of Library Development:

   [ENTER]

2. The approved Project Budget is as follows:

<table>
<thead>
<tr>
<th>Expense Type</th>
<th>Funds Approved</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Special Construction</td>
<td>$ [ENTER]</td>
</tr>
<tr>
<td>2. Annual Maintenance</td>
<td>$ [ENTER]</td>
</tr>
<tr>
<td>3. Network Equipment</td>
<td>$ [ENTER]</td>
</tr>
<tr>
<td>4. TOTAL</td>
<td>$ [ENTER]</td>
</tr>
</tbody>
</table>

   The Contractor is responsible for any project expenses that exceed the Grant Funds.

3. The Contractor shall complete the Project and expend the Grant Funds as described in the Project Budget within the contract period. The contract period is from [ENTER], or the date of approval of this contract, whichever is later, through [ENTER]. Any Grant Funds remaining unexpended on [ENTER], must be returned to the State Library with the Project Evaluation/Expenditure Report.
4. Amendments. To request approval for a change to the Grant’s methodology, budget and/or completion deadline, the Contractor shall submit an Amendment Request Form, available on request from the State Library, to the State Library at least two (2) months prior to the then-current end of the contract period. (b) The State Library must approve any budget reallocation that exceeds ten percent (10%) of the total Grant Funds. The Contractor may reallocate up to ten percent (10%) (ten percent) of the total Grant Funds among line items (contained in the approved Project Budget as detailed in Paragraph 2 of this contract without prior approval. (c) The State Library must approve any extension to the completion deadline. The Contractor must notify the State Library immediately if difficulties arise that could affect the timely completion of all grant work and expenditures. Extensions are at the sole discretion of the State Library and will not be considered except in the most extenuating situations beyond the municipality’s control.

5. The Contractor shall submit a Project Evaluation/Expenditure Report, available on the State Library website, by [ENTER]. Failure to submit a completed Project Evaluation/Expenditure Report for receipt by the due date may result in termination of the Grant and the requirement that the Contractor return the full Grant Funds, as well as loss of eligibility for other State Library grants. This filing deadline shall not be extended.

6. Insurance. The Contractor agrees that while performing services specified in this contract that it shall carry sufficient insurance (liability and/or other) as applicable according to the nature of the service to be performed so as to “save harmless” the State of Connecticut from any insurable claim whatsoever. If requested, certificates of such insurance shall be filed with the State Library prior to the performance of services.

7. Indemnification. The Contractor agrees to indemnify and hold the State, its officials, agents, and employees harmless from and against any and all claims, suits, actions, costs, and damages resulting from the negligent performance or non-performance by the Contractor or any of its officials, agents, or employees of the Contractor’s obligations under this agreement. It is further understood that such indemnity shall not be limited by any insurance coverage which is required herein Paragraph 6.

8. The State of Connecticut shall assume no liability for payment of services under the terms of this contract until the Contractor is notified that the State Library has accepted this contract.

9. Payment processing shall be initiated upon approval of this contract or upon the first day of this contract period, whichever is later.

10. Audit Requirements for State Grants. For purposes of this clause, the word “Contractor” shall be read to mean “nonstate entity,” as that term is defined in C.G.S. § 4-230. The Contractor shall provide for an annual financial audit acceptable to the State Library for any expenditure of State-awarded funds made by the Contractor. Such audit shall include management letters and audit recommendations. The State Auditors of Public Accounts shall have access to all records and accounts for the fiscal year(s) in which the award was made. The Contractor will comply with federal and State single audit standards as applicable.

11. Inspection of Work Performed. (a) The State Library or its authorized representative shall at all times have the right to enter into the Contractor’s or subcontractor’s premises, or such other places where duties under this Contract are being performed, to inspect, to monitor or to evaluate the work being performed in accordance with C.G.S. § 4e-29 to ensure compliance with this contract. The Contractor and all subcontractors must provide all reasonable facilities and assistance to State Library representatives. All inspections and evaluations shall be performed in such a manner as will
not unduly delay work. Written evaluations pursuant to this paragraph shall be made available to the Contractor. (b) The Contractor must incorporate this section verbatim into any contract it enters into with any subcontractor providing services under this contract.

12. Refund. The Contractor shall refund any amounts found to be owing to the State as a result of an error or the discovery of any fraud, collusion, or illegal actions and shall make such refund within thirty (30) days from the notice in writing by the State. In the event that the Contractor fails to make such refund, the State shall deduct such amount from any current or future sums owing to the Contractor on the part of the State from any source or for any purpose whatsoever.

13. Governing law. This contract and the rights and obligations of the parties hereunder shall be governed by, and construed in accordance with, the laws of the State of Connecticut.

14. This contract shall be binding upon and shall inure to the benefit of the Contractor and its successor.

15. Assignment. The Contractor shall not assign any of its rights or obligations or sublet under this contract, voluntarily or otherwise, in any manner without the prior written consent of the State Library. The State Library may void any purported assignment in violation of this paragraph and declare the Contractor in breach of contract. Any cancellation by the State Library for a breach is without prejudice to the State Library or the State’s rights or possible claims.

16. Claims against the State. The sole and exclusive means for the presentation of any claim against the State arising from this agreement shall be in accordance with Chapter 53 of the Connecticut General Statutes (Claims Against the State) and the Contractor further agrees not to initiate legal proceedings in any State or Federal Court in addition to, or in lieu of, said Chapter 53 proceedings.

17. Executive Orders. This Contract is subject to the provisions of Executive Order No. Three of Governor Thomas J. Meskill, promulgated June 16, 1971, concerning labor employment practices, Executive Order No. Seventeen of Governor Thomas J. Meskill, promulgated February 15, 1973, concerning the listing of employment openings and Executive Order No. Sixteen of Governor John G. Rowland promulgated August 4, 1999, concerning violence in the workplace, all of which are incorporated into and are made a part of the Contract as if they had been fully set forth in it. The Contract may also be subject to Executive Order No. 14 of Governor M. Jodi Rell, promulgated April 17, 2006, concerning procurement of cleaning products and services and to Executive Order No. 49 of Governor Dannel P. Malloy, promulgated May 22, 2015, mandating disclosure of certain gifts to public employees and contributions to certain candidates for office. If Executive Order 14 and/or Executive Order 49 are applicable, they are deemed to be incorporated into and are made a part of the Contract as if they had been fully set forth in it. At the Contractor’s request, the Client Agency or Connecticut Department of Administrative Services shall provide a copy of these orders to the Contractor.

18. Termination. The State may terminate this contract upon thirty (30) days written notice to the Contractor if the Contractor fails to comply with this contract or time schedules to the satisfaction of the State. In the event of such a termination, the State shall not be responsible for any future payments to the Contractor, and the State may recover any payments already made to the Contractor by any available means, including the withholding of grants of funds otherwise due the Contractor from the State.

19. Sovereign Immunity. The parties acknowledge and agree that nothing in this contract shall be construed as a modification, compromise or waiver by the State of any rights or defenses of any
immunities provided by Federal law or the laws of the State of Connecticut to the State or any of its officers and employees, which they may have had, now have or will have with respect to all matters arising out of this contract. To the extent that this section conflicts with any other section, this section shall govern.

20. Entire Agreement. This written contract shall constitute the entire agreement between the parties and no other terms and conditions in any document, acceptance or acknowledgment shall be effective or binding unless expressly agreed to in writing by the State Library. This contract may not be changed other than by a formal written contract amendment signed by the parties hereto and approved by the Connecticut Attorney General, if applicable.

Grantee:

Name (Type or Print Clearly)  Title (Type or Print Clearly)

Grantee Organization (Type or Print Clearly)

Connecticut State Library:

Kendall F. Wiggin, State Librarian

This contract template, having been reviewed and approved by the Office of the Attorney General (OAG), it is exempt from review pursuant to a Memorandum of Agreement between the State Library and the OAG dated August 31, 2017.