CONNECTICUT DIGITAL LIBRARY ADVISORY BOARD
MIDDLETOWN LIBRARY SERVICE CENTER
Minutes of the Meeting on December 2, 2015

Present: Andrea Buka, Galadriel Chilton, Debbie Herman, Barbara Johnson, Roger Kemp, Marie Shaw, Kendall Wiggin

Absent: Elizabeth Joseph, Michael Murphy, Paula Orbe, Christina Russo, VivianLea Solek

Others: Steve Cauffman, Eric Hansen, Gail Hurley, Dawn La Valle

1. Call to Order

Vice-Chair, Galadriel Chilton called the meeting to order at 1:10

2. Introductions

3. Approval of Minutes

Marie Shaw MOVED (2nd Roger Kemp) to approve the minutes of October 14, 2015. APPROVED with 1 abstention.

4. Approval of Agenda

Debbie Herman MOVED (2nd Marie Shaw) to approve the agenda. APPROVED unanimously.

5. Public Comment

There was none.


Ken reported that a special session of the legislature should be starting soon on the budget. The State Library received notification from Avant that they will be terminating their contract for delivery of library materials. A proposal was made to the Office of Policy and Management (OPM) from the State Library that lays out a plan to continue the service in a more efficient, cost-effective way. The State Library hopes to hear from OPM after the budget session. The State Library Board approved going forward with the Advisory Committee on Library Planning and Development’s (ACLPD) Committee on Library Standards’ recommendations for best practices. The Division of Library Development will move forward with holding community conversations around the State regarding these recommendations. This will be part of the preliminary work done before trying to get the standards into the State regulations. Ken also reported that Southern Connecticut State University was accepted for pre-candidacy status for ALA accreditation.

7. Old Business

a. Statewide Library Catalog update - **Steve Cauffman**.

   Steve reported that the State Library purchased the domain, finditct.org for the statewide library catalog and will be purchasing a Secure Socket Layer (SSL) certificate so that it begins with https://. Bibliomation set up an FTP site on the new server, and the State Library and Bibliomation have been piloting the transfer of library holdings to this site this week, with 15 individual and consortia systems. The plan is to open up the FTP site to the rest of the CT libraries in a week or two.

8. New Business

a. CDLAB Nominations Committee - **Gail Hurley**
Marie Shaw MOVED (2nd Roger Kemp) that the Connecticut Digital Library Advisory Board approve the slate of appointments as detailed in the recommendation brought forth for the terms of January 1, 2016 to December 31, 2017. APPROVED unanimously.

Marie Shaw MOVED (2nd Debbie Herman) that the Connecticut Digital Library Advisory Board approve Andrea Buka to serve a second term of February 26, 2016 to February 25, 2018. APPROVED with 1 abstention.

Roger Kemp MOVED (2nd Andrea Buka) that the Connecticut Digital Library Advisory Board approve the appointment of Barbara Johnson as Chairperson for the term of January 1, 2016 to December 31, 2016. APPROVED with 1 abstention.

Barbara Johnson MOVED (2nd Debbie Herman) that the Connecticut Digital Library Advisory Board approve the appointment of Marie Shaw as Vice-Chairperson for the term of January 1, 2016 to December 31, 2016. APPROVED with 1 abstention.

9. Reports

a. Commission for Educational Technology – Kendall Wiggin
Ken reported that effective next week there is a new Executive Director, Doug Casey of CREC. The post has been vacant for a number of years. Ken will invite Doug to a future CDLAB meeting and pointed out that technically CDLAB is an advisory board to CET. They are working with the CEN to do the e-rate application for the build-out of fiber to the remaining libraries. Ken added information about the filtering requirement of the e-rate application for libraries.

b. eResources Task Force - Eric Hansen
Eric reported on the partnership with New York Public Library’s Library Simplified project, Library Connection, Inc. and Minitex. The State Library renewed its license with OneClickdigital for five years with no platform fee. $75,000 will be used for content over the five year period. He also reported that we now have a new OneClickdigital combined eAudio and eBook app, but that it does not work on some devices such as the Kindle Fire. Eric has been working with EZProxy to try to authenticate Connecticut users to the Connecticut Digital Collections in Ancestry.com. At the eResources meeting, Dawn La Valle spoke about conducting resources assessments by understanding and knowing our community of users. The State Library will arrange for focus group sessions after an initial survey is conducted with communities hopefully by February.

10. Adjourn

Andrea Buka MOVED (2nd Debbie Herman) to adjourn the meeting at 2:10. APPROVED unanimously. The next meeting is scheduled for February 3, 2016 at the Middletown Library Service Center with a snow date of February 10, 2016.

Respectfully submitted,

Gail Hurley, Library Development Consultant
Connecticut State Library, Division of Library Development