Present: Sylvia Boyd, Galadriel Chilton, Franklin Edrich, Karen Fecko, Joy Hansen, Debbie Herman (by phone), Roger Kemp, Carol Kubala, Sarah Ludwig, Michelle Luhtala, Mara Whitman, Kendall Wiggin

Others: Lynette Baisden, Stephen Cauffman, Eric Hansen, Bill Sullivan

1. Call to Order
The meeting was called to order at 1:03 p.m.

2. Introductions
The board members introduced themselves.

3. Approval of Minutes
Galadriel Chilton MOVED (2nd Carol Kubala) to approve the minutes of December 7, 2011. VOTED unanimously.

4. Approval of Agenda
The agenda was approved as presented. VOTED unanimously.

5. Public Comment
There was none.

6. New Business
a. Election of Chair and Vice Chair – CDLAB DOC 12-01 – Kendall Wiggin
The Connecticut Digital Library Advisory Board moved to approve the appointments of Karen Fecko as Chairperson and Carol Kubala as Vice Chairperson for terms of February 1, 2012 to December 31, 2012. VOTED unanimously.

The bylaws state that the Department of Higher Education (DHE) designate a permanent member to the CDLAB; and that there be a position representing the Commission for Education Technology. Due to changes within both organizations, the bylaws committee, consisting of Sylvia Boyd, Sarah Gager, Joy Hansen, Deborah Sanford and Bill Sullivan, reviewed and made recommendations regarding the CDLAB bylaws. The board MOVED that the changes to the bylaws proposed by the Bylaws Committee be discussed by the Connecticut Digital Library Advisory Board at its February 1, 2012 meeting and, in accordance with Bylaws Article XIII, voted on at its April 4, 2012 meeting. VOTED unanimously.

7. State Library Report – Kendall Wiggin
Kendall Wiggin reported that Sharon Brettschneider had retired from the State Library. Ken was told that he is unable to replace her position at this time, but he will continue to ask to have it refilled. The Governor made rescissions last week, with cuts in several areas. The State Library had a 9% budget reduction which included holdbacks and rescissions. The State Library received a rescission to its Other Expenses (OE) account and a 5% rescission to iCONN (including reQuest). iCONN will be able to absorb the cut using a combination of surplus funds and LSTA. The Governor may implement new rescissions for the new fiscal year. The State Library’s budget was hit with a 64% reduction for materials. CLC’s budget was also cut. Because CLC had already received its full funding for the year, the State Library had to
request that they return $17,000. Ken introduced legislation addressing unclaimed material at museums and also preservation and authorization of electronic material. The Connecticut Library Association held a press conference on libraries at the Legislative Office Building. The President-elect and Executive Director of ALA are working to get publishers to see the side of libraries regarding e-books. There needs to be equal access and no discrimination against libraries.

8. New Business

a. Commission for Educational Technology – Kendall Wiggin
The Commission has gone through mergers. It was under the Department of Administrative Services, which now has formed the Bureau of Enterprise Systems and Technology (BEST). The new installation of fiber connections will start soon. The Commission has not had a meeting. There is no chancellor of community colleges and the Department of Higher Education no longer exists. Ken hopes to have a meeting with the Commissioner of Education. The board will have to be reformed.

b. Digital Library Progress - William Sullivan
Bill distributed the January 2012 issue of the iCONN Times. The machine-readable artwork for all marketing materials was updated to reflect the elimination of “Kid Safe” and other changes, and new iCONN bookmarks will be printed with those changes. Auto-Graphics has new senior management reporting to the President. They are planning a major overhaul of their products by June 2012, including an HTML5-based platform for Iluminar, which promises to resolve the performance issues that have prevented us from migrating to Iluminar. The platform will be developed using tools endorsed by both Apple and Microsoft and will fully support all major mobile devices and browsers. Auto-Graphics also wants to provide a platform to host digital content – books, audio and video. The sort limit in reQuest will soon be increased in order to improve the effectiveness of the search relevancy algorithm for title searches. Bill is joining the Discovery Systems Task Force, which is co-chaired by Debbie Herman and includes representatives from the Community Colleges and CT State University system. Debbie noted that one challenge is that the university campuses have separate licensing agreements.

c. Database Committee – Eric Hansen
We surveyed academic users of iCONN statewide to determine how many academic libraries subscribe to EBSCO’s Academic Search Premier given that Gale’s Academic OneFile is available through iCONN. A large percentage of survey respondents indicated they still subscribed to EBSCO’s Academic Search Premier because they prefer EBSCO to Gale for general periodicals. The Database Committee discussed its preferences for general periodicals. Academic librarians prefer EBSCO which may not be acceptable for elementary and middle school students. Downloadable audiobook usage has dropped 50% due to the migration to the Recorded Books’ platform. Some MARC records from Recorded Books are not correct and need to be fixed. Eric is working on getting patron use stats from bar code prefixes for audiobooks. The committee is working on a test for baseline search relevancy.

9. Adjourn
Karen Fecko MOVED (2nd Roger Kemp) to adjourn the meeting at 2:15 p.m. The next scheduled meeting will be held on April 4, 2012 at the Middletown Library Service Center.

Respectfully submitted,

Lynette Baisden
Connecticut State Library