1. Call to Order
The meeting was called to order at 1:05 p.m. by Carol Kubala.

2. Introductions
There were no new members to introduce.

3. Approval of Minutes
A change were made to the minutes. Under the Digital Library Progress report, it should list “streaming video service,” not “streaming audio service” as one of the high-priority requests. Michelle Luhtala MOVED (2nd Galadriel Chilton) to approved the amended minutes of April 4, 2012. VOTED unanimously.

4. Approval of Agenda
Galadriel Chilton MOVED (2nd Carol Kubala) to approve the agenda as presented. VOTED unanimously.

5. Public Comment
There was none.

6. New Business
a. High-Priority Resources Requested for iCONN - CDLAB DOC 12-04 – William Sullivan
The document is a work-in-progress that lists the high-priority resources requested for iCONN in FY 2014. The resources requested are Business Directory, Pro-Con Issues resource, The Hartford Courant (1923-1984), streaming video and Children’s Encyclopedia. Although listed in priority order, all resources are considered by the Database Committee to be in the high-priority category. For the business directory and pro-con issues categories in particular, there would be a substantial cost savings to public and school libraries. None of the fees listed have been negotiated and in a competitive procurement we would likely see the fees drop, but streamlining video will likely remain relatively expensive and The Hartford Courant is sole source. The document will be finalized and submitted to the CDLAB in August. The Board was pleased with the outcome of the work. Ken will use the document as an advocacy piece. Regarding the possibility of partnering with other state agencies,

Carol reported that Karen Fecko is retiring and her last CDLAB meeting will be the August meeting. Karen is the Chair, so a new Chair will have to be elected by the Board.

7. State Library Report – Kendall Wiggin
The application closing day for Sharon Bretschneider’s position was in May. An interview panel should be established by July. The legislature will come back for a special session to tie up a few loose ends. Ken stated that the State Library has already taken its reductions and is still getting a handle on the LSTA budget. The budget cuts are always possible..
8. New Business
a. Commission for Educational Technology – Kendall Wiggin
There is concern that the language in the Commission for Technology Advancement calls for the CEN to be open to municipalities with the possibility of charging a fee. Ken does not think that the discussion will come up in the special session. If it does, the CET will call a meeting to discuss it. Ken met with Lt. Governor Nancy Wyman to discuss the Connecticut Education Network. Ken presented her with facts on iCONN, how it was recommended by then Governor Jodi Rell, its cost benefits to library and school districts, and how its resources could be further built if there was more funding. Governor Malloy’s push is on Education, but there hasn’t been much mention of electronic resources. Ken stated that his task this summer is to advocate for more funding.

b. Digital Library Progress - William Sullivan
No databases other than Books & Authors will be cut in FY 2013, however it may be necessary to cut cover art and professional reviews from the statewide library catalog. A Request for Proposal will be issued in FY 2013 for the statewide library catalog. The iCONN staff is looking to strengthen the requirements in the areas of search relevancy and response time. Staff is also weighing removing the authentication system and federated searching from the RFP, which in turn would lower the costs of the system (allowing more proposals to fit within our budget) and increase competition. Federated searching is essentially no longer being used in iCONN. Without an iCONN-provided authentication system, there would no longer be a single sign-on or a uniform barcode login screen; instead, iconn.org would bring users to a State Library-hosted home page that does not require authentication to access, and database vendors would provide onsite and remote access authentication to databases using IP authentication, geolocation (if available), and their own barcode login screens (iCONN-ized to the extent possible). Affiliating patrons with their home libraries for interlibrary loan purposes would continue to be the responsibility of the statewide library catalog vendor. This approach to the RFP was viewed favorably by CDLAB members. There was discussion about the need for more training on the various ways that libraries can provide access to iCONN, including direct links to databases. The new statewide library catalog system has to be operational by July 1, 2013. Bill expressed concern regarding the time available for system implementation after accounting for the time required by the RFP process itself and our inability so far to secure a meeting with the state procurement office to review the RFP process.

c. Database Committee – Eric Hansen
Eric Hansen reported that the Database Committee met on May 24. The Committee is working to prioritize the list of titles that are being explored as well as trialing the databases. Eric stated that he can spend a small amount of money on audio books. The title selection was given to the Database Committee and they will choose about 26 titles. Downloadable audio book usage numbers have remained the same as they were before in the checkouts. Any spike in audio book checkouts will not show until the Fall.

9. Adjourn
Michelle Luhtala MOVED (2nd Galadriel Chilton) to adjourn the meeting. The next scheduled meeting will be held on August 1, 2012 at the Middletown Library Service Center.

Respectfully submitted,

Lynette Baisden
Connecticut State Library