Present: Sylvia Boyd, Galadriel Chilton, Joy Hansen, Debbie Herman, Carol Kubala, Sarah Ludwig, Mara Whitman (by phone), Kendall Wiggin

Absent: Franklin Edrich, Roger Kemp, Michelle Luhtala

Guests (incoming members): Cathy Ahern, Kathie Popadin, Christina Russo,

Others: Lynette Baisden, Steve Cauffman, Eric Hansen, Gail Hurley, Dawn La Valle, Bill Sullivan

1. Call to Order
The meeting was called to order at 1:04 p.m.

2. Introductions – incoming members
The board introduced themselves to the new members.

3. Approval of Minutes
Carol Kubala MOVED (2nd Galadriel Chilton) to approve the minutes of August 1, 2012. VOTED unanimously. 1 abstention.

4. Approval of Agenda
Carol Kubala MOVED (2nd Sylvia Boyd) to approve the agenda as presented. VOTED unanimously.

5. Public Comment
There was none.

6. Old Business
   a. Nominations Committee – CDLAB Doc 12-10 – Galadriel Chilton
   Galadriel presented the Nomination Committee’s recommendations regarding the nominations to the Board. Sylvia Boyd MOVED (2nd Debbie Herman) that the Connecticut Digital Library Board approves the appointment of Molly James to the Connecticut Digital Library Advisory Board in the category of Student for a first term of January 1, 2013 to December 31, 2014 and that the Connecticut Digital Library Board continue to solicit candidates for the position of Parent of K-12 Student until this position is filled. VOTED unanimously.

7. Old Business
   a. High-Priority Resources Requested for iCONN (update) – Kendall Wiggin
   Ken reported that he prepared a request for additional funding for iCONN. The request was denied by OPM. The need is there, but there is no money available.

8. State Library Report – Kendall Wiggin
   The State Library received a 5% budget cut. The Governor is proposing a deficit mitigation plan. Ken is unsure how the State Library will fair in round 2. The Division of Library Development (DLD) has been working on a marketing plan. DLD has a Facebook page. The Division is working on consistent informational material, as well as extensive outreach with a commitment to strategic partnerships offering funding.
9. Reports

a. Commission for Educational Technology – Kendall Wiggin
The commission will meet on December 13. Ken had a conversation with legislators. The Governor will come back with a revision that was not proposed last year, to expand the network to serve municipalities. The BTOP grant will aid in getting school buildings connected. Ken would like to see this done before all the municipals have been connected.

b. Digital Library Progress - William Sullivan
Bill reported that Auto-Graphics will be transitioning their hosting facility from December 28 at 7pm ET until December 31 at 7am ET. During that time, the statewide library catalog will be unavailable but access to all databases will be provided through a temporary redirect page that the State Library will host on its server. Downloadable audio books and the E-Journal Finder will not be affected.

Version 4.0 is what Auto-Graphics is calling the new, improved version of the statewide library catalog which we plan to implement by July 2013. The screens are better designed, being entirely web-based using HTML5 technology, it should be faster. The vendor has promised that it will address our concerns with search relevance but to date they haven’t been able to demonstrate that. We have been promised hands-on access to the “customer preview” version of V4.0 by the end of December, at which time we can make a better assessment. We are still on schedule to issue an RFP for the statewide catalog in April 2013. Bill and staff have been working closely with the Department of Administrative Services Procurement Office on this and incorporating their suggestions in a new draft that will be ready soon.

The iCONN bid for electronic resources was posted on November 30. The vendor clarification period ends on the 14th. Bids are due on January 9. Bid responses must be within budget and all mandatory requirements met in order to be considered. The contract (replacing our current contract with Cengage Gale) will start on July 1. Bill thanked the Database Committee for all their fine work on the requirements and evaluation methodology.

On 11/5, iCONN staff met with the staff of UCONN’s Information Technology Services department and key staff members from UCONN’s Homer Babbidge Library, including Galadriel Chilton. Bill presented a detailed overview of iCONN’s portal and authentication system in order to explore the possibility of UCONN hosting iCONN.org and its single sign-on authentication system. After much deliberation following the meeting, UCONN eventually decided it did not have the staff resources to take on this challenge - but it offered to create a “sandbox” environment on their EZProxy server so that we could begin exploring directly the ability of EZProxy to “replicate” the single sign-on authentication system that Auto-Graphics is currently supplying. iCONN staff plan to pursue this.

c. iCONN Usage Stats for FY 2012 – CDLAB DOCS 12-11, 12-12 – Stephen Cauffman
Steve presented and reviewed the “iCONN Statewide Database Subscriptions Statistics: FY 2012” and “Views & Budget FY 2007-2012.” Steve reported that iCONN users viewed over 9 million search results which represents a 19.5% increase over FY 2011. Of library types, academic library usage went up by 34.5% and K-12 usage went up 6.59%, while public library usage declined 16.54%.

d. Database Committee – CDLAB Doc 12-13 - Eric Hansen
The database committee met on November 15. Ken’s request for more funding for iCONN was denied. The committee discussed prescreening and hands-on evaluation of database bid responses to come. For the convenience of its users, iCONN will continue with its Auto-Graphics single sign-on portal. Conditions under which the State Library’s collections can be
accessed in Ancestry.com are under negotiation. Eric thanked Ken for his help in working to get the downloadable audio book license renewed for an additional year.

e. Statewide E-book Task Force (white paper & update) – Eric Hansen
Eric distributed the ACLPD E-Book Task Force White Paper. The task force's concern is to make e-books compliant with Connecticard regulations and allow non-residents to access a library’s ebook collection. E-book licensing agreements do not allow this. The State Library will look into shared purchasing. The State Library does not currently have the resources to do this, but it will be explored down the line.

Eric Hansen distributed his notes from the Library Renewal monthly webinars. Library Renewal has volunteer library coders working to develop an e-book platform that will benefit libraries.

10. Adjourn
The Board expressed its appreciation to outgoing members Franklin Edrich, Joy Hansen, Carol Kubala, Michelle Luhtala and Mara Whitman for all their service.

Debbie Herman MOVED (2nd Galadriel Chilton) to adjourn the meeting at 2:20 p.m. The next scheduled meeting will be held on February 13, 2013 (note changed date) at the Middletown Library Service Center. The snow date is February 20, 2013 (note changed date).

Respectfully submitted,

Lynette Baisden
Connecticut State Library