CONNeCTIcUt dIgIItAl LibrArY advIsory bOard
mIddletown lIbrary sErVice cEntEr
Minutes of the Meeting on February 20, 2013

Present: Sylvia Boyd, Galadriel Chilton, Debbie Herman (Chair), Molly James, Sarah Ludwig, Kathie Popadin, Marie Shaw, Kendall Wiggin

Absent: Cathy Ahern, Roger Kemp, Christina Russo

Others: Lynette Baisden, Steve Cauffman, Eric Hansen, Gail Hurley, Dawn La Valle, Bill Sullivan

1. Call to Order
Debbie Herman called the meeting to order at 1:04 p.m.

2. Introductions – incoming members
The new board members, Molly James (New Canaan High School) and Marie Shaw (Three Rivers Community College and East Lyme High School, Norwich) were introduced to the Board.

3. Approval of Minutes
Galadriel Chilton MOVED (2nd Sylvia Boyd) to approve the minutes of August 1, 2012. VOTED unanimously. 1 abstention.

4. Approval of Agenda
Sylvia Boyd MOVED (2nd Galadriel Chilton) to approve the agenda as presented. VOTED unanimously.

5. Public Comment
There was none.

6. Old Business
   a. Nominations Committee – CDLAB Doc 13-1 – Galadriel Chilton
   Sylvia Boyd MOVED (2nd Galadriel Chilton) that the Connecticut Digital Library Board approves the appointment of Elizabeth Neligan to the Connecticut Digital Library Advisory Board in the category of Parent of K-12 Student for a first term of February 20, 2013 to February 19, 2015. VOTED unanimously.

7. State Library Report – Kendall Wiggin
Ken reported that the Governor’s proposed budget has been announced. The Governor proposed annualizing the rescissions and the cuts in the deficit mitigation plan and a decrease of $200,000 in ConnectiCard (C-Card) funding which resulted in a cut of 20% to C-Card and a cap on what libraries can receive in reimbursements. Many communities may opt out of participating in C-Card due to the loss of a tremendous amount of money.

   A legislative policy person from the Governor’s Office set up a meeting with Ken. Ken testified on the bill regarding e-books. The bill, which needs more work, brought needed attention to the legislators and there were a lot of questions asked. The State Library has two new board members, Ernie DiMattia and Jay Johnston.

   Ken thanked the database committee for their work on the RFP for databases. He also thanked the iCONN staff for the RBA showing how well iCONN serves the community and its overall purpose for lifelong learners.
8. Reports

a. Commission for Educational Technology – Kendall Wiggin

Last year, the Governor proposed changing the Commission for Education Technology to the Commission for the Advancement of Technology. The Legislation did not pass, but it has been introduced again this year. The role of the Commission would be broadened to include extending the network to municipal services and there would be a focus on digital literacy. CLA and the State Library would stay on the commission. Ken had a recent planning session with representatives from the CEN to develop a strategic plan for the CEN. Not all libraries have fiber connections to the CEN and that remains a goal of Ken’s.

b. Digital Library Progress - William Sullivan

iCONN’s budget will be level funded for FY 2014, with the level based on FY 2013’s budget which sustained two 5% cuts. iCONN’s expenditure for databases for next year can’t be determined until an award is made on the current bid. Vendor proposals for the bid were received from Gale and EBSCO. ProQuest elected not to respond. The revisions that the Department of Administrative Services (DAS) requested to the statewide library catalog RFP were made and submitted to DAS on December 11. Although they have not yet responded, they assured us that the RFP was still on track to be issued in April as we requested. The state standards committee needs to approve the extension of the current contract through June 30, 2015 with Auto-Graphics. The contract extension is needed because it could take as long as 12 months to implement a new system following an RFP award. DAS indicates that the language of the extension would stipulate that we can terminate the contract at any time during the extended term of the contract.

Transition of current statewide library catalog service to a new hosting facility in Las Vegas went smoothly except for one hiccup that was quickly corrected as soon as it was discovered. As planned, during the weekend transition period, we were able to provide seamless access to all licensed databases using direct database links but we could not provide access to the statewide library catalog because that is exclusively hosted by A-G. We also provided access to downloadable audiobooks and the E-Journal Finder.

Access to the customer preview of the new release (V4.0) of the statewide library catalog, originally scheduled for the end of December 2012, is now scheduled for the end of March. We hope to implement it in July.

Bill distributed the January 2013 iCONN Times.

c. Statewide Library Catalog – CDLAB DOC 13-02 – Gail Hurley

Gail distributed a letter she sent to libraries that contribute to reQuest, explaining the steps to achieving a current catalog. Extracting and submitting holdings monthly; notification of vendor changes and updating the reQuest magazine catalog through CULS bi-annually, all help in staying current which is crucial to the ILL system.

d. Database Committee – Eric Hansen

Eric stated that the committee met in January and discussed the Ancestry.com implementation of selected State Library digital collections. Ancestry will host those collections for three years. There are some issues with the Ancestry implementation that need to be resolved, and their representative is working to address the problems. Ken negotiated a new license for another year for $3,000 to purchase new titles for iCONN’s downloadable audiobooks collection.

9. Adjourn
Galadriel Chilton MOVED (2\textsuperscript{nd} Mary James) to adjourn the meeting at 2:07 p.m. The next scheduled meeting will be held on April 3, 2013 at the Middletown Library Service Center.

Respectfully submitted,

Lynette Baisden
Connecticut State Library