Present: Sylvia Boyd, Andrea Buka, Galadriel Chilton, Debbie Herman, Roger Kemp, Kathie Popadin, Christina Russo, Marie Shaw, Kendall Wiggin

Absent: Elizabeth Joseph, Sarah Ludwig

Others: Lynette Baisden, Steve Cauffman, Eric Hansen, Bill Sullivan

1. Call to Order
Debbie Herman called the meeting to order at 1:07 p.m.

2. Approval of Minutes
Roger Kemp MOVED (2nd Marie Shaw) to approve the minutes of April 2, 2014. VOTED unanimously.

3. Approval of Agenda
Christina Russo MOVED (2nd Kathie Popadin) to approve the agenda. VOTED unanimously.

4. Public Comment
There was none.

5. State Library Report – Kendall Wiggin
Kendall Wiggin reported that there is legislation authorizing the state library to establish an e-book platform (currently being referred to as “e-book service”). $2.2 million in bonding funds was authorized by the Legislature to establish the service (platform and content). Eric Hansen will coordinate the project. An RFI is currently out to determine the availability of consulting services to assist the State Library with the development of either a portal for the delivery of digital library services, including iCONN, or an e-book platform, or both. Ken is hopeful that the requisite bond funding will be approved by the Bond Commission at its September meeting. CLA lobbyist Bobby Shea is also working to get funding allocated. Ken is also looking into finding a vendor to provide branding and a name for the e-book service. The State Library Board Chair has set up an oversight committee for the development of the e-book service.

Library Connection, Inc. (LCI) migrated to III’s Sierra ILS system this past June, a change that increased the number of patron requested items among the 30 libraries that are part of LCI. Ccar, the statewide library delivery service, has been dealing with a corresponding increase in the volume of material that they deliver to those libraries.

Eric Hansen presented the statewide e-book survey results. The attached document provides an overview of the results.

6. New Business
a. Nominations Committee
Bill reported that there is a Board vacancy in the category of Parent of K-12 Student as a result of Elizabeth Neligan relocating out of state. Bill asked for volunteers to be on the Nominations Committee to evaluate candidates for the position and to make a recommendation to the Board. Any meetings of the Committee can be done by conference call. Marie Shaw and Roger Kemp volunteered to be on the Committee.

b. High Priority Resources Requested for iCONN (action item) - CDLAB DOC 14-06 - William Sullivan
Bill presented the Database Committee’s recommendations for high-priority resources to add to iCONN, including acquisition strategies. The resource categories are (in priority order): Streaming Video; Pro-Con Issues; Business Directory; Hartford Courant-1923-1988; and Children's Encyclopedia. The resource
categories and priority ranking are based on a statewide survey conducted in April 2014 with 231 libraries of all types responding. In the streaming video category, the Database Committee indicated that additional research was needed before a recommendation for schools could be made. Given the high cost of streaming video services, Marie Shaw questioned whether the state rather than local school districts should be paying for what are essentially primary instructional materials, analogous to textbooks. Marie Shaw moved (2nd Galadriel Chilton) that the CDLAB accept the recommendations of the Database Committee as contained in their July 30, 2014 report. VOTED unanimously.

c. reQuest Survey Results - CDLAB DOC 14-07 - William Sullivan
Bill summarized the key findings of the survey that was administered addressing the "Importance of reQuest". 514 librarians responded and 94% of those responding use the service. Among those who use the service: 97% indicated that it is very important or important to library staff; 87% indicated that it is very important or important to patrons; and 91% indicated that they are very satisfied or satisfied with reQuest. There were over 700 comments received that will useful in promoting and improving the service. Bill handed out a document entitled "Value of reQuest" that is a synthesis of 271 comments related to the value of the service. Some improvement suggestions will hopefully be addressed in a new version of the system, subject to the outcome of the current RFP process. Other improvement suggestions relate to features present in the current system, so we will be promoting those features to make sure everyone is aware that they exist and where to find them. Marie Shaw asked whether we could do a similar survey of patrons. Steve Cauffman indicated he would look into whether a "popup" capability existed in SurveyMonkey that could be used for this purpose.

d. FY 2014 Database Usage Stats - CDLAB DOC - 14-08 - Stephen Cauffman
Steve reported on the iCONN statistics for FY 2014 listing the database views by academic, K-12 and public libraries. There was a significant decrease in the K-12 views. Steve also gave the comparison from the previous fiscal year.

7. Reports
a. Commission for Educational Technology – Kendall Wiggin
The commission met in September and discussed hiring an executive director. They also voted on new rates and discussed the cost for connecting the remainder of libraries that are still on DSL. There is funding from the ARRA to connect municipalities to the Nutmeg Network. There is a question as to whether we can connect libraries at the same time. Ken will bring the recommendations on high-priority databases to the CET and will report back in October.

b. Digital Library Progress - William Sullivan
Bill reviewed EBSCO’s plans for a new K-12 platform that will be aligned to Common Core State Standards. Phase 1 will include a landing page with topic overviews (similar to Cengage Gale) to provide context; a page range limiter; and a Lexile/grade range limiter. There will be a slow rollout beginning in October/November 2014 to get feedback from customers. Phase 2 will include a segmented results list (similar to Cengage Gale) and should be in place by June 2015. The existing interface/platform will be supported until July 2015. The new platform will focus on grades 6-12, to be followed soon thereafter by K-5.

The digital collections of Central CT State University are now incorporated in iCONN OneSearch and the digital collections of Southern CT State University should be incorporated within five weeks. We were able to renew all ProQuest licenses (amounting to over $600K/year in total) for FY 2015 at FY 2013 rates. Planning has begun for a second streaming video from EBSCO that will highlight the advantages of iCONN.org versus free web search engines, such as Google. Bill distributed a draft of the video script. iCONN will exhibit at the CT Homeschool Network conference on September 6th at Manchester Community College.

c. Database Committee - Eric Hansen
The committee met on July 24 and discussed the high priority resources for iCONN based on the statewide survey and the iCONN usage statistics for FY 2014. A statewide library survey to develop the direction of the statewide e-book platform has been released. An RFI to select a consultant for the State Library has also been released. Focus groups will be planned to gather input from libraries regarding the
platform development. The combined collection of eAudio and eBook titles checked out 9,594 times in FY 2014, a 42% increase over FY 2013. The number of titles in the audio collection has increased 26.5% and the number of titles in the e-book collection has increased 80%. There are now 2,653 eAudio and 716 eBook titles in iCONN's OneClickdigital collection.

8. Adjourn
Marie Shaw MOVED (2nd Galadriel Chilton) to adjourn the meeting at 2:45 p.m. The next scheduled meeting will be held on October 1, 2014 at the Middletown Library Service Center.

Respectfully submitted,

Lynette Baisden
Connecticut State Library