CONNECTICUT DIGITAL LIBRARY ADVISORY BOARD
MIDDLETOWN LIBRARY SERVICE CENTER
Minutes of the Meeting on October 1, 2014

Present: Sylvia Boyd, Andrea Buka, Elizabeth Joseph, Roger Kemp, Kathie Popadin, Christina Russo, Marie Shaw, Kendall Wiggin

Absent: Galadriel Chilton, Debbie Herman

Others: Lynette Baisden, Steve Cauffman, Eric Hansen, Gail Hurley, Bill Sullivan

1. Call to Order
Sylvia Boyd called the meeting to order at 1:01 p.m.

2. Approval of Minutes
Marie Shaw MOVED (2nd Kathie Popadin) to approve the minutes of August 6, 2014. VOTED unanimously.

3. Approval of Agenda
Roger Kemp MOVED (2nd Kathie Popadin) to approve the agenda. VOTED unanimously.

4. Public Comment
There was none.

5. State Library Report – Kendall Wiggin
The state library is waiting for funding for the e-book service to be released. A request for funding was submitted to the Bond Commission. They have not met yet, but are scheduled to convene on October 31. Ken is preparing for the bi-annual budget and has submitted a capitol budget request. Two requests concern library technology and Internet access. 95 principal municipal libraries are connected to the Connecticut Education Network (CEN) with low speed (3 to 6 Mbps) copper RLAN DSL connections. The State Library has requested the $3.5 million dollars that would be needed to get all the libraries connected on high speed fiber. Public libraries have also expressed a need for funding technology. A number of libraries participated in the Edge Initiative which is a self assessment tool for public library technology services. The data suggests funding a variety of areas could assist libraries in meeting community needs. CGS Section 11-24D provides financial assistance in the form of grants to support the application of automation to the state's libraries. However, there has been no funding for these grants. The State Libarry has requested $125,000 in each year of the biennium to fund grants to support technology. The budget options are due next month but the guidelines greatly limit the ability for an Agency to request new or additional funding. Although Ken would like to ask for funding for iCONN's high-priority resource requests, it is not possible at this time. Ken noted that Mary Engels has retired as the director of the Middletown Library Service Center. Ken is requesting to have that position refilled.

6. Old Business
a. Nominations Committee
Bill Sullivan, Roger Kemp and Marie Shaw reviewed the applications submitted to fill the Parent of K-12 Student vacancy. Marie Shaw MOVED (2nd Roger Kemp) that the Connecticut Digital Library Board approves the appointment of Paula Orb to the Connecticut Digital Library Board Advisory Board in the category of Parent of K-12 Student for a term of October 1, 2014 to September 30, 2016. All in Favor.

b. High-Priority Resources Requested for iCONN (update) - Kendall Wiggin
Ken met with the CET and reported that there interest in adding to more content to the CEN such the high priority resources added to iCONN. Ken went on to say that the committee will continue to support iCONN and that he will continue to look for ways to fund the databases. Ken will also speak to CCALD and the legislature, and the new Commissioner of Education when that person is in place. Ken added that the recommendations were a good list and that it makes sense, but getting it into the budget is
another issue. Ken has brought the recommendation to the State Library Board and they are aware of the needs.

7. New Business
a. CDLAB Members - 2nd Terms (action item) - CDLAB DOC 14-09 - Marie Shaw
Sylvia Boyd MOVED (2nd Roger Kemp) that the Connecticut Digital Library Board approve Christine Russo and Marie Shaw to serve second terms of January 1, 2015 to December 31, 2016. All in Favor. Bill Sullivan reported that a nominations committee needs to be formed to review applications in three categories: school librarian (due to Kathie Popadin’s term expiring on 12/31/14); public librarian (due to Sylvia Boyd’s second term expiring on 12/31/14) and professional librarian (due to Sarah Ludwig’s resigning due to scheduling conflicts). Roger Kemp, Marie Shaw and Elizabeth Joseph agreed to serve on the nominations committee. A solicitation for these applications will be sent out shortly.

b. reQuest ILL - Cost Per Filled ILL Lending Request - CDLAB DOC 14-11 Stephen Cauffman
Steve presented statistics on the cost per filled ILL lending request and reported that the statistics show good news. The findings show that the number of ILL lending requests has increased and the cost per ILL has decreased. The total cost of reQuest has gone down thanks to Bill and Ken working with AutoGraphics. Because the system cost is not usage-sensitive, the more the system is used, the more the unit cost decreases.

Gail Hurley reported that next year is the 25th anniversary of reQuest.

8. Reports
a. Commission for Educational Technology – Kendall Wiggin
The commission’s next meeting is in December. The commission has expanded to include municipal government, while still supporting education and libraries.

b. Digital Library Progress - William Sullivan
Bill gave an update on EBSCO. EBSCO will give a preview of its new K-12 platform and release its “direct export to EasyBib” at the end of October. The new platform will be available to implement in January and will include the ability to limit/define search results by reading and Lexile levels. Extending “listen” capability to PDF articles will follow shortly after the January release. EBSCO created a storyboard as the next step in the process of producing a streaming video to highlight the advantages of iCONN over free web search engines.

Gail Hurley coordinated the addition of Southern CT State University’s 1,300 records to CT Digital Collections accessible through iCONN, bringing the total to 82,000+, and we are exploring expanding CT Digital Collections in iCONN to encompass the entire CT Digital Archive. Also, a formal announcement is forthcoming on digitizing the first 10,000 pages of the Norwich Bulletin 1914-1916 newspaper that will eventually be accessible through iCONN.

Based on the advice of Pam Casiano, the state’s accessibility coordinator, we are making compliance with the 508 rules mandatory for any products we are considering and will be requesting more detailed information concerning 508 compliance status from current and prospective vendors. Ellen Cohn, our liaison with the State Department of Education, has stated that no one she interacts with in the education community is aware of iCONN, and she is highly motivated to change that. Their October newsletter to public school superintendents will include information about iCONN, including a link to the iCONN Dashboard for Educators; there will be multiple links from the Department of Education’s website to iCONN and there will be an opportunity to include iCONN in its planned series of webinars for principals. We are also planning a postcard mailing to all public school libraries and making available new iCONN tent cards. Information about iCONN has also been sent to the CT Education Association, the American Federation of Teachers-CT, and the CTPTA.

Eric and Bill demonstrated iCONN at the CT Homeschool Network Conference on Saturday, September 6 at Manchester Community College.

Bill stated that, given a flat budget, the continued funding of CINAHL Full Text through FY 2017 may be problematic depending upon rate increases possible from other vendors.

c. Database Committee - Eric Hansen
The database committee met on September 18. The committee discussed pro-con capability and the
direction from the state as to whether 508 compliance is mandatory for iCONN databases. The committee also discussed the trial results for streaming videos for K-12. The consensus was that the funding for streaming video for K-12 should come from local school districts. Bill Sullivan recommended setting up separate evaluation matrices for each content category to be evaluated, such as streaming video, etc.

The Big 5 publishers are selling eBooks to library consortia. Simon & Schuster requires the presence of a "Buy Now" button for titles not owned by the consortia. Macmillan is selling eBooks on a 52 weeks or 2 years expiration basis. The committee will discuss the new genre called "New Adult."

8. Adjourn
Andrea Buka MOVED (2nd Christina Russo) to adjourn the meeting at 2:07 p.m. The next scheduled meeting will be held on December 3, 2014 (snow date: December 10) at the Middletown Library Service Center.

Respectfully submitted,

Lynette Baisden
Connecticut State Library