To: Connecticut Municipal Fiscal Officers

From: Kendall F. Wiggin
State Librarian

Date: March 5, 2014

Re: State Aid Grants and Connecticut Grants to Connecticut Public Libraries

In the early months of each year, the Connecticut State Library sends two separate payments (State Aid payments and Connecticut payments) to all eligible Connecticut public libraries. In towns and cities with municipal libraries, those payments normally are made by electronic funds transfer to the municipality. Please note the following state laws:

CGS § 11-24b. State grants to principal public libraries; (e) ... The grant may be used for general library purposes and no portion of the grant money shall revert to the general fund of the town or towns normally served by such library.

CGS § 11-31b. Connecticard program; state aid for services rendered to nonresidents. ...[T]he grant may be used for general library purposes and no portion of the grant money shall revert to the general fund of the town or towns normally served by such library.

We are reminding municipalities that these grant monies must be transferred to the library for the library’s use only. Eventually, the library will be required to explain how these funds were spent in an annual report to the State Library.

Thank you for making sure the legal requirements sited above are met. If you have questions regarding the requirements, contact Tom Newman, State Library Data Coordinator, 860-757-6573 or tom.newman@ct.gov